

## Minutes of the Priston Parish Council Meeting

held at Priston Village Hall on Monday 13<sup>th</sup> May 2019 at 7.30 pm

**Present:** Cllrs Doug Pattison (Chair), Peter Hopwood, Fiona Hassard, Vicky Pai, Bruce Clarke, Robert Davies and Louise Callan (Clerk).

- 1. Apologies:** John Lippiatt
- 2. Minutes of last meeting:** Agreed and signed as a correct record.
- 3. Matters arising:** Further to the issue of strong chemical smells coming from the Opticolour workshop at Priston Mill, Cllr Hopwood had followed up with the company. They are working on changing the solvents used to clean the equipment and plan to use different products within six months. The Clerk had been in contact with BANES to have the 20 mph sign that has gone missing replaced and the Highways Department has now agreed to do this. The sign has not yet been replaced. **Action: Clerk to check that the sign is restored.**
- 4. Chair's Report:** The ditch to the stream on Watery Lane had been dug out by a contractor. John Lippiatt was thanked for organising this. The Annual Parish Meeting was a success with an ecological gardening theme. Louise Callan has decided to stand down as Parish Clerk due to other work commitments. An advert would be put in the next Link for a new clerk. It was proposed and seconded that Bruce Clarke should replace Claire Lawton as the third signatory on the bank account. This was agreed unanimously.
- 5. Clerk's Report: Finances:** The bank balance stood at £8,163.45. The first instalment of £3,200 from the Precept had been received. (See financial report for full breakdown of expenditure.) The asset register was presented. There had been an increase in the value of the phone box due to the repairs carried out on it. (Asset register available to view on the Parish Council's web page on priston.org.uk.)
- 6. To consider, approve and sign the 2018/19 Annual Governance Statement:** The document was read out, including the request for a certificate of exemption and it was unanimously agreed that all was present and correct. **Action: Clerk to publish to website on 16<sup>th</sup> June.**
- 7. To consider, approve and sign the 2018/19 Accounting Statement:** This was read out and it was agreed that the details were a true record. **Action: Clerk to publish to website on 16<sup>th</sup> June.**
- 8. To consider and approve 2019 Standing Orders, Financial Regulations, Risk Assessment:** It was agreed that the councillors would review these documents before the next meeting.
- 9. To review the Councillors' 2019 Register of Interests:** These documents were signed and collected and will be published on the website in due course.
- 10. Roads and Highways: Finger Post Renewal** Penny Rogers is taking the lead on this project to clean up and restore all the finger posts in the parish. The parish council welcomed the initiative and thanked Penny for her help. Louise Callan had acquired the help of volunteers via a BANES project to help clean up three of the fingerposts.
- 11. Planning: The Piggeries:** The parish council had submitted comments on the planning application to turn The Piggeries into a habitable dwelling. The plans had already been amended subsequent to the comments and seemed to take into account our views that the Bridleway should not be used for access to the house.
- 12. Flooding:** It was noted that some of the drains were blocked on Priston Hill. **Action: Aylet Anderson to discuss the schedule for clearing blocked drains with BANES flooding officer.**
- 13. Roads and Highways:** It was noted that some of the white lines were no longer visible on the Marksbury Road on a junction close to Marksbury. This could cause an accident if drivers were unaware of the priorities. **Action: Clerk to report to BANES.**  
**Watery Lane Triangle:** The clerk had made a considerable amount of progress on this project and has put forward detailed proposals to improve the area. At a meeting with BANES staff, the Highways Officer did not object to Doug's proposal to add a small tree in the centre of the area. However, the officer was going to discuss any implications with other members of staff in the Highways department. He also suggested a small post at each apex of the triangle to try to deter drivers from driving over the top of the triangle.

- 14. Village Green Seat Renewal:** A design has been drawn up. No further progress. **Action: Cllr Davies to look into production.**
- 15. Village Hall Noticeboards:** No progress. **Clerk to report back to next meeting.**
- 16. Emergency Plan:** A small group had met to discuss the Emergency Plan and it had been decided to create a WhatsApp group to scramble helpers in the event of an acute situation, prior to the arrival of the emergency services. **Action: John Wilkinson to co-ordinate the group.**
- 17. Footpaths:** Nothing to report
- 18. External Meetings:** The usual programme of external meetings of the CAM Valley Forum, ALCA and Parishes Liaison had broken down due to the local council elections. New dates awaited. Vicky Pai agreed to attend the Clinical Commissioning Group meeting coming up. Robert Davies had attended a meeting on the New Joint Spatial Plan. Over 105,000 houses are due to be built in the area between now and 2036. The plan will undergo public examination between July and September.
- 19. Any Other Business:** Councillors were reminded that training is available from ALCA. **Action: Clerk to distribute next available dates.**
- 20. Date of next meeting:** Monday 8<sup>th</sup> July 2019 in the Ring o Bells

Signed .....

Date .....