Draft Minutes of the Priston Parish Council Meeting held at Priston Village Hall on Monday 11th July 2016 at 7.30 pm

Present: Cllrs Doug Pattison (Chair), Peter Hopwood, Claire Lawton, John Lippiatt, Fiona Hassard, Robert Davies, John Whybrow , David Veale (District Councillor) and Louise Callan (Clerk).

Matters raised by the public:

1.1. Trees that were supposed to screen the barns at Park Farm, Newton St Loe (part of the planning application) have not been planted. **Action: DV to contact the Duchy Land agent and Hugh Gay for an update.**

1.2. It was noted that the summary information (rather than the Parish Council minutes) published in The Link had been well received.

1. Apologies: Cllr Peter Hopwood

2. Minutes of last meeting: Taken as read, approved and signed.

3. Matters arising:

3.1. The drains had been cleared in Summer Lea.

3.2 All potholes and drain blockages from previous minutes have been reported to BANES.

3.3 Christmas Tree Lights purchase deferred until November.

3.4 A gift was offered to the Pows for the use of Pendown for the Queen's Birthday, but they were very happy to offer use of the field without a gift.

3.5 The internal audit and risk assessment documents were approved. **Action: Clerk to file with change of date.**

3.6 A draft of the Welcome Pack for New Residents was circulated to Councillors**. Action: All to read and comment at next meeting.**

4. Correspondence:

An email had been sent to Truespeed to thank them for the efficient installation of broadband in the village. Police consultation email received – no action. Various Community Interest Magazines delivered.

5. Financial Report:

The bank balance stood at £8,193.50 on 30th June and it was agreed that the new format of reporting was acceptable. It was also agreed that LC could claim £10 per month for broadband costs.

6. Approve Standing Orders/Financial Regulations: Deferred to next meeting.

7. Village Design Statement:

The 32 page document was discussed. It is both an assessment of aspects of Priston that are valued and provides recommendations to keep development in keeping with what the community considers to be important. JL proposed and FH seconded a motion to agree to move forward to the next stage – an eight week consultation with villagers before the document is finalised. There was some discussion about how the allocated budget of £1,000 should be spent. **Action: Doug Pattison to hold discussions with Tony Baldero.**

8. Insurance:

Four quotes had been obtained from Came & Co Insurance Brokers. It was agreed to use Hiscox at a cost of £273.75 for the coming year. This is the minimum premium offered, so there would be no reduction if signing up for three years. **Action: Louise Callan to complete relevant papers prior to renewal date in September.**

9. Update on Devolution:

It was agreed by BANES on 29 June to proceed with the proposals for the West of England Devolution. This now only involves BANES, Bristol and South Gloucestershire unitary authorities. It is hoped that the new authority will create better infrastructure to support increased housing in the wider area.

10. B3115 – Tunley Road Closure:
The road will be closed from July 25th for 5-7 weeks to build a footpath and improve traffic calming measures. Signs will be put up to discourage HGVs from using Priston Lane. The village bus will be diverted. Regular users should consult First Bus about changes to the timetable.

11. WI Bench:
The free-standing bench on the Village Green has been badly damaged by a horse. It was agreed that the rider should be asked to reimburse the cost of a replacement of an equivalent standard. **Action: Louise Callan to email rider. Doug Pattison to buy new bench.**

12. Bench Surrounding Tree on Village Green:
It was decided to replace the rotting wood on the bench. Action: Mike Rowbotham looking into improved design and quoting for work. **Action: Doug Pattison to follow up.**

13. Wild Flower Meadows between Priston and Tunley:
One of the local farmers is looking for support to preserve several meadows. These have been set aside for the past 20 years to restore the ecology which has been very successful. There is no follow-on scheme and options are now being sought to generate income either through grants, other schemes, or start farming again. **Action: John Lippiatt to consult with Stephen Jones to find out what support is needed.**

14. Footpaths and Bridleways: Nothing to report.

15. Roads and Highways:
BANES have been carrying out works to alleviate the flooding on Farmborough Lane outside the Lippiatt's Dairy. Quotes have been obtained to supply a new replacement pipe to lay across the field to control water running into the road. The cost of the new pipe is £1,750. £1,250 to be allocated from the Ward Councillors' funds and the remainder to be split between BANES and Parish Council (£250 commitment). The expenditure was proposed by Doug Pattison and seconded by Robert Davies and it was agreed to contribute this amount.
Action: John Lippiatt to liaise with David Veale to finalise the project. David Veale to seek BANES funding.
Household waste had been dumped recently at the edge of the road on the West side of the village. BANES had responded very rapidly to remove the waste. **Action: Louise Callan to write to BANES to thank them for their speedy reaction.**

16. Defibrillators: All in working order. Training planned for autumn.

17. Website: The website continues to be updated by Richard Bottle and he was thanked for his work.

18. Planning Applications: None.

19. External meetings:
Bathavon Forum – Consultation from CCG to explain future plans for General Practice care in the community.
Robert Davies also attended Joint Local Access Forum and CPRE meetings.
Future meetings:

ALCA:	19th July **(DP)** 14th September **(CL)** 18th January
Parishes Liaison:	12th October **(RD)** 15th February
Bathavon Forum,	5th October, 28th November

20. Parish Council Computer
It was noted that parish councils are expected to have a computer that can be used to upload documents to the internet. Funding is available. **Action: Louise Callan to look into it.**

21. Any other Business: None.

22. Date of next meeting
Monday 12th September. **Action: Peter Hopwood to chair meeting.**