

The following are the DRAFT minutes of an ordinary meeting of Priston Parish Council held on Monday 16th July 2012 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings.

Councillor Pattison presided and Councillors Cross, Girdlestone, Hopwood and Whybrow and the Parish Clerk were present. The Chairman welcomed village residents Mr Bottle and Mr Wilkinson.

1. **Apologies** received from Councillors Davies and Lippiatt and District Councillor Veale.
2. **Minutes of the ordinary meeting** held on 14th May 2012, having been distributed electronically to Councillors, were accepted as a true record of proceedings and the minute book signed by the Chairman.
3. **Matters Arising: Grit Bins** – Noted the bins had not yet been put into storage. **Action: Councillor Lippiatt**
4. **Minutes of two extraordinary meetings to consider Planning Application 12/01748/FUL** – The minutes of these meetings, having been distributed electronically to Councillors were agreed as a true record of proceedings. The minutes of Monday 28th May were signed by the Vice-Chairman who had chaired this meeting and of Tuesday 5th June were signed by the Chairman who had chaired this second meeting.
5. **Correspondence** (a) The Clerk read the letter written to Mr Anderson who had agreed to act as Internal Auditor for the foreseeable future and the reply received. (b) Information received on suggested courses to be organised by ALCA had been distributed electronically to Councillors. (c) Letter received from the British Red Cross requesting volunteer support be placed on a noticeboard in the Village Hall.
6. **Financial Report** - The report distributed electronically to Councillors was read to the Council, noting a balance at the bank of £3,683.61 including £1,238.96 in the defibrillator account, cheques written since the previous meeting on 14 May and also £220.39 refund of VAT for the year ended 31 March 2012. The Clerk requested ratification to pay her salary for the three months ended 30 June plus reimbursement of expenses incurred on behalf of the Parish Council. The total cheque to be in the sum of £574.72. Agreed unanimously.

Action: Clerk

7. **Parish Council Insurance** – The Clerk advised of quotations received from Zurich, the current insurers, and Cam and Company who were insurance brokers for Aviva. After discussion, during which the comparisons in the two quotations were noted, it was agreed to pass all the documentation to Councillor Davies for his contribution and, if he were in agreement, to accept the cheaper quotation from Came and Company.

Action: Councillor Davies and Clerk

8. **Queen's Diamond Jubilee** – Agreed the festivities arranged had been very successful despite inclement weather. The Clerk to write a letter to the members of the Jubilee Committee conveying the thanks and appreciation of the Parish Council.

Action: Clerk

- 9/10/11/12 Governance/New Code of Conduct/New Registers of Interest/Declaration of Acceptance of Office** – Noted a new Code of Conduct was scheduled for adoption on or after 1 July 2012 and also new Registers of Interest were to be signed. However, relevant documentation had not yet been finalised by BANES' Monitoring Officer. Agreed this be an agenda item for the next meeting.

Action: Clerk

13. **Neighbourhood Plans** – Councillor Cross advised that BANES had agreed to request a suspension of the examination of the Core Strategy whilst extra work is carried out. The inspector had concerns regarding (a) the proposed number of new houses and how this number had been calculated and (b) the protection from development of the Green Belt.

The Chairman to contact the Chairman of a neighbouring parish to enquire as to the progress being made in that parish with regard to a Neighbourhood Plan.

Action: Chairman

14. **Defibrillator** – Mr Wilkinson reported there had recently been problems with the landline in the kiosk and also with the mobile telephones but all were now operational. The cabinet had been opened for a possible cardiac emergency but the defibrillator had not been used. Confirmed the equipment had been thoroughly checked following this incident. Noted one training session had been held and another was scheduled for the autumn. Reports continue to be submitted to the Clerk fortnightly.

15. **Priston Website** - The report submitted by Mr Bottle, and which had been distributed electronically to Councillors, was accepted and a copy placed on file. Agreed to request the District Councillor to keep the Parish Council up to date with regard to the Rural Broadband.

Action: Clerk

16. **Footpaths and Bridleways** – The report submitted by Councillor Whybrow, which had been distributed electronically to Councillors, was accepted and a copy placed on file. The Chairman thanked Councillor Whybrow for his continued good work.

17. **PACT meeting** – Councillor Hopwood reported briefly on the meeting he had attended recently with the Clerk during which it was reported that the Highways budget was to be reduced by 15%. The Clerk was requested to write to the Highways Department to express concern regarding the non-trimming of verges in the lanes of the parish. **Action: Clerk**

18. **Planning Applications:**

Land between Church Farm Lane and Church Lane – Erection of detached dwelling and associated external works – Noted response to Planning Services and the decision of the Parish Council to oppose this development.

Village Farm - First Floor extension and associated minor works – new application currently under consideration.

19. **Date of next meeting:** Agreed the meeting be held on Monday 17th September 2012, commencing 7pm, instead of 10th as previously published. The Clerk to liaise with other regular users of the hall prior to contacting the Hall Booking Manager and also to publish the change of date. **Action: Clerk**

There being no further business for discussion Councillor Pattison declared the meeting closed and thanked Councillors and residents for their attendance and participation.