

**The following are the DRAFT minutes of an ordinary meeting of Priston Parish Council held on Monday 5<sup>th</sup> December 2011 in the Village Hall, Priston. These have not yet been approved as an accurate record of proceedings. Date of next meeting: Monday 30<sup>th</sup> January 2012.**

The Chair was taken by Councillor Pattison and Councillors Cross, Davies, Girdlestone, Hopwood and Whybrow and the Parish Clerk were present. The Chairman welcomed District Councillor David Veale.

1. **Apologies** received from Councillor Lippiatt.
2. **Minutes of the meeting** held on 12<sup>th</sup> September 2011, having been distributed electronically to Councillors, were accepted as a true record of proceedings and minute book signed by the Chairman.
3. **Matters Arising:**
  - Dog Fouling** – Councillor Whybrow reported that he continued to monitor the situation with regard to the village green and the lane and, although there were still some instances of fouling, he was pleased to advise that the instances had decreased in recent weeks.
  - Bollards at Nailwell** – District Councillor Veale advised he was still investigating this problem and would be taking the matter up with BANES' Chief Executive. Concern had been expressed regarding liability in the event of an accident. No further incidents had been reported.
  - PACT Meeting** – Councillor Hopwood reported briefly on a recent PACT Meeting which he had attended together with the Clerk. Date of next meeting: 20<sup>th</sup> February 2012. Councillor Hopwood suggested this be an agenda meeting for the next Parish Council meeting to enable appropriate matters to be put forward for raising at the PACT meeting. **Action: Clerk**
  - Insurance** – The Clerk advised she had received a communication offering a competitive quotation for the Parish Council insurance and would be following this up later in 2012.
  - Grit Bins** – Noted delivery of grit bins and salt. The Clerk expressed concern that an excessive amount of salt may be used and advised of guidelines which indicated that the recommended quantity was 15ml per square metre. The Chairman to liaise with Councillor Lippiatt for the display of a notice to this effect. **Action: Chairman**

The Clerk confirmed that she had contacted the Highways Services Manager regarding the issue of a licence but had received no response. **Action: Clerk**

  - Training Sessions** – The Chairman and Councillor Davies confirmed they had recently attended training sessions organised by ALCA which they found very informative and useful.
  - Emergency Procedure** – Councillor Cross confirmed she had recently contacted BANES as the Emergency Procedure currently in existence needed to be updated. **Action: Councillor Cross**
4. **Correspondence** – The Clerk read the response received from Wessex Water following the Parish Council's recent letter regarding the drainage system in the village.
5. **Financial Report** - The Clerk reported a balance at the bank of £3,304.44 following receipt of second instalment of the precept, payment of accounts as agreed at the previous meeting and including £1,257.96 in the defibrillator account.
  - Outstanding accounts for which cheques would need to be raised were for the Grit Salt purchased through Priston Mill, £373.38 including VAT, Bristol Water for supply of water to the trough and drinking fountain, £18.96 and the clerk's salary and reimbursement of expenses for the three months October to December inclusive. **Action: Clerk**
  - After brief discussion formal approval was given for contributions to the Link and Village Hall in the sums of £50 and £75 respectively as had been agreed on the forward budget in February.
  - A request for a donation of £30 from the Midsomer Norton and District Dial a Ride for the year April 2012 to March 2013 was discussed and agreed. **Action: Clerk**
  - The Chairman advised that the Clerk had been offered an update by the Council's broadband provider, which entailed a charge of £14.50 per month but had the advantage of free telephone calls. The Council was in agreement to the Chairman's proposal that the clerk be reimbursed for half of this monthly charge. **Action: Clerk**
6. **Out of Committee Decisions: 4/11 and 5/11** Formally noted renewal of Cam Valley annual membership £5 and publication of Planning Application checklist on Priston Website.
7. **Proposals for Considering Planning Applications** – Councillor Cross referred to the paper which had been prepared to formalise the arrangement for the consideration of Planning Applications in Priston. This had been published on the Priston website and a copy placed on file by the Clerk. District Councillor Veale reminded Councillors that the Parish Council may contact him if problems occur with any planning applications and was thanked by the Chairman for his support.

8. **Queen's Diamond Jubilee** - The Chairman advised that a flier would be included in the January "Link" to seek support in arranging festivities to celebrate the Queen's Diamond Jubilee. An application for a beacon had not yet been submitted as its location must be identified. **Action: Chairman/Clerk**
9. **Defibrillator** – The report submitted by Mr Wilkinson had been distributed electronically to Councillors was accepted and a copy would be placed on file. **Action: Clerk**  
 There was discussion on the need for further training of volunteers and the Clerk was requested to contact Mr Wilkinson to enquire on the financial implications and whether the Parish Council would need to financially support training in the coming year. **Action: Clerk**
10. **Priston Website** - The report submitted by Mr Bottle had been distributed electronically to Councillors was accepted and a copy would be placed on file. **Action: Clerk**  
 It was formally agreed by the Council that the Registers of Interest, completed and signed by Councillors following their election, would be placed on the Priston website. **Action: Clerk**
11. **Footpaths and Bridleways:** Nothing further to item 3: Matters Arising.
12. **Planning Applications:**  
**Staddlestones** – Removal of Roof Slates, Insulation of Roof, Recladding of existing building and extension with slates. To note receipt of consent form from Planning Services. Councillor Davies registered his interest in this application.  
**Parcel 5856, High Street** – Erection of dwelling with garage, drive and landscaping – To note letter written to Planning Services regarding landscaping prior to receipt of consent form.  
**Park Farm, Newton St Loe** - Erection of agricultural buildings with a new beef and arable unit at an existing farmstead – (Adjacent parish) – To note receipt of consent form from Planning Services.  
**Staddlestones** – Erection of new retaining wall following demolition of existing, improve radius and drive width at vehicular entry. To note receipt of consent form from Planning Services. Councillor Davies registered his interest in this application.  
**The Old Coach House** – To note recent correspondence regarding the non-use of obscure glazing to windows. Enforcement Officer had subsequently been contacted. The Clerk to request progress report. Councillor Veale commented that only two enforcement officers are currently employed by BANES. **Action: Clerk**  
**Staddlestones – erection of detached double garage** – New application recently received. Councillor Davies registered his interest in this application.
13. **Schedule of meetings for 2012:** Agreed meetings be held on 30 January, 26 March (Ordinary and Annual Parish meetings), 14 May (Annual General and Ordinary meetings), 16 July, 10 September and 19 November. The Clerk to liaise with regular users of the Village Hall and the Booking Manager as customary before confirmation to Councillors and publication. **Action: Clerk**
14. **Date of next meeting:** Monday 30 January 2012 commencing 7pm.

There being no further business for discussion Councillor Pattison declared the meeting closed at 8.25pm and thanked Councillors and District Councillor Veale for their attendance and participation.