

PRISTON PARISH COUNCIL

Jocelyn Nichols
Laira
Priston
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Dear Councillor

1/5/2025

You are summoned to attend the **Annual Meeting** of Priston Parish Council to be held on Monday 12th May 2025 in the village hall, commencing at 7.00pm.

Jocelyn Nichols
Clerk to the Parish Council

A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office – Chairman
3. Election of Vice-Chairman
4. Appointment of Internal Auditor and Finance Representatives
5. Appointment of Planning Representatives
6. Appointment of Footpaths Representative
7. Appointment of Village Hall Representative
8. Appointment of Roads and Highways Representative
9. Appointment of Representative to Priston AED Project
10. Appointment of Climate and Ecological Emergency Representative
11. Appointment of Flooding Representative
12. Matters raised by parish residents
13. To note apologies
14. To agree minutes of ordinary meeting held on Monday 10 March and extraordinary meeting held
on Monday 31 March 2025
15. Matters arising not covered elsewhere.

16. Clerk's Report:

- i. To present financial report for financial year 1 April 2025 to 31 March 2026
- ii. To present a review of the council's Asset Register

17. To consider, approve and sign the 2024/25 Annual Governance Statement

18. To consider, approve and sign the 2024/25 Accounting Statement

19. To consider and approve 2025 Standing Orders, Financial Regulations, Risk Assessment

20. To review and sign the 2025 Councillors' Register of Interests

21. To agree dates for public access to accounts

22. Roads and Highways

23. Planning including Planning Application - 25/01489/FUL – New Farm Lighting and timber screen.

24. Flooding

25. To report on the Climate and Ecological Emergency

26. To report on footpaths

27. To report on external meetings and agree attendance at future meetings

28. Any other business

29. Date of next Meeting –Monday 7 July 2025 in the village hall.

Previous Minutes are available to view at www.priston.org.uk

Priston Parish Council Financial Report May 2025 for 2025/2026 Financial Year

Period 1 April 2025 to 1 May 2025

INCOME		£	EXPENDITURE		£
Cash at Bank on 1 April 2025			Income and cash carried forward		
Current Account		4,291.15			11,152.57
CIL		2,477.42	See p 2 for itemised expenses		
Total Income for Period			Total		749.75
Precept		4384.00			
<u>Total current income and cash</u>		<u>11,152.57</u>	<u>Balance on 1 May 2025</u>		<u>10,402.82</u>
<u>Forecast for remainder of financial year to 31 March 2026</u>					
Expected Income					
Precept		4384.00	Expected Expenditure to 31 March 2026		8108.44
VAT Reimbursement			CIL REMAINING		2,477.42
			Expected Balance at 31 March 2026		
TOTAL INCOME		15,536.57	excluding CIL		<u>4,200.96</u>

Payments 2024-25

Period 1 April 2025 to 1 May 2025

Date	Payee	Transaction	Description	Gross Amount	VAT
02-Apr-25	ALCA	Elec	Subs	£ 79.55	
22-Apr-25	DM Payroll	Elec	Payroll services	£ 120.00	
30-Apr-25	Jocelyn Nichols	Elec	Pay for April	£ 426.43	
30-Apr-25	HMRC	Elec	NI for April	£ 17.37	
30-Apr-25	HMRC	Elec	Tax for April	£ 106.40	
<u>Total</u>				<u>£ 749.75</u>	

Precept £4,384.00

Priston Parish Council

Income and Expenditure against Budget 2025-26

Item	<u>Actual to 1</u>		<u>Expected</u>	<u>Forecast to 31 March</u>	<u>VAT</u> Column1
	<u>Budget</u>	<u>May</u>			
End of Year Cash c/f	4291	4291		4291	
<u>Income</u>					
Precept	8768	4384	4384	8768	
VAT Re-Imbursement				0	
Total	<u>13059</u>	<u>8675</u>	<u>4384</u>	<u>13059</u>	
<u>Expenditure</u>					
<u>Village Facilities</u>					
Christmas Presents and Donation	60		60	60	
Rock Salt and Gritting	200		200	200	
Website	300		300	300	
Climate Emergency	50		50	50	
Midsomer Norton Dial a Ride	40		40	40	
Cam Valley Wildlife	5		5	5	
VE80	250		250	250	
Total	905	0	905	905	
<u>Administration</u>					
Clerk's Salary	7034	550	6483	7034	
Payroll administration	120	120		120	
ALCA	79	80		80	
Clerk's Broadband	120		120	120	
Insurance	300		300	300	
Internal Auditors	50		50	50	
Village Hall Rental	180		180	180	
Hall Heating	35		35	35	
Information Commissioner's Office	35		35	35	
Total	7953	750	7203	7953	0
Total Facilities and Administration Expenditure	8858	750	8108	8858	
<u>Income - Expenditure</u>	<u>4201</u>			<u>4201</u>	
<u>Community Infrastructure Levy</u>					
CIL Carried forward	2477			0	