

# ***PRISTON PARISH COUNCIL***

Laira  
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Dear Councillor

23/04/2021

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 3<sup>rd</sup> May 2021 after the AGM on Zoom.

Join Zoom Meeting

<https://zoom.us/j/92728874517>

Meeting ID: 927 2887 4517

Jocelyn Nichols  
Clerk

Matters raised by parish residents.

## **A G E N D A**

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. Chair's Report
5. Clerk's Report
  - i. To present financial report for financial year 1 April 2020 to 31 March 2021
  - ii. To present a review of the council's Asset Register
  - iii. To report on correspondence
6. To consider, approve and sign the 2020/21 Annual Governance Statement
7. To consider, approve and sign the 2020/21 Accounting Statement
8. To consider and approve 2021 Standing Orders (including supplement), Financial Regulations, Risk Assessment
9. To review and sign the 2020 Councillors' Register of Interests
10. To agree dates for public access to accounts
11. Roads and Highways
12. Planning
13. Flooding
14. To report on the Climate and Ecological Emergency
15. To report on footpaths
16. To report on external meetings and agree attendance at future meetings
17. Any other business
18. Date of next Meeting - Monday 5<sup>th</sup> July 2021. Venue to be agreed.

**Priston Parish Council Financial Report 27 April 2021 for 2021/2022 Financial Year**

**Period 1 April 2021 to 27 April 2021**

INCOME	£	EXPENDITURE	£
<b>Cash at Bank on 1 April</b>		<b>Income and cash carried forward</b>	<b>10,416.40</b>
Current Account	7,066.40	See p 2 for itemised expenses	
Cash	0.00		
Total Income for Period	3,350.00	Total	259.91
<b><u>Total current income and cash</u></b>	<b><u>10,416.40</u></b>	<b><u>Balance on 27 April</u></b>	<b><u>10,156.49</u></b>

**Forecast for remainder of financial year to March 2022**

<b>Expected Income</b>	3350.00	<b>Expected Expenditure to 31 March 2022</b>	7197.00
as per budget to 31 March 2022			
<b>TOTAL INCOME</b>	<b>13,766.40</b>	<b>Expected Balance at 31 March 2022</b>	<b><u>6,309.49</u></b>

**Payments 2021-22**

**Period 1 April 2021 to 27 April 2021**

<b>Date</b>	<b>Payee</b>	<b>Transaction</b>	<b>Description</b>	<b>Gross Amount</b>	<b>VAT</b>	<b>Category</b>
07-Apr-21	DM Payroll	Elec	Prayroll services	120.00		Administratio
07-Apr-21	ALCA	Elec	Subscription	65.91		Administratio
20-Apr-21	Green Thumb	Elec	Grass Treatment	24.00	4.00	Service
22-Apr-21	Robin Anderson	Elec	Audit	50.00		Administratio
<b><u>Total</u></b>				<b>£</b>	<b><u>259.91</u></b>	
<b>Income</b>						
07-Apr-21	B&NES	Elec	Precept	£	3,350.00	

## Priston Parish Council

### Income and Expenditure against Budget 2021-22

Item	<u>Actual to 27</u>			<u>Forecast to 31 March</u>	<u>VAT</u>
	<u>Budget</u>	<u>April</u>	<u>Expected</u>		
End of Year Cash c/f	7066			7066	
<b><u>Income</u></b>					
Precept	6700	3350	3350	6700	
VAT Re-Imbursement			4	4	
Community Levy payment				0	
<b>Total</b>	<b><u>13766</u></b>	<b><u>3350</u></b>	<b><u>3354</u></b>	<b><u>13770</u></b>	
<b><u>Expenditure</u></b>					
<b><u>Village Facilities</u></b>					
The Link	50		50	50	
Green Thumb	90	24	66	94	4
Christmas Presents and Donation	60		60	60	
Water Supply/ Fountain & Trough	150		150	150	
Defibrillator Training	350		350	350	
Defibrillator Installation and Running Costs	300		300	300	
Gritter				0	
Rock Salt and Gritting	200		200	200	
Website	200		200	200	
Climate Emergency	500		500	500	
Midsomer Norton Dial a Ride	40		40	40	
Cam Valley Wildlife	5		5	5	
CPRE	100		100	100	
Flower Festival	100		100	100	
Accountancy Fees	50		50	50	
Ditch Clearing	150		150	150	
Finger Posts	200		200	200	
<b>Total</b>	<b><u>2545</u></b>	<b><u>24</u></b>	<b><u>2521</u></b>	<b><u>2549</u></b>	
<b><u>Administration</u></b>					
Clerk's Salary	3746		3746	3746	
Payroll administration	120	120		120	
Stationary/Print/Travel	50		50	50	
ALCA	66	66		66	
Clerk's Broadband	120		120	120	
Training	100		100	100	
Insurance	350		350	350	
Internal Auditors	50	50		50	
Village Hall Rental	250		250	250	
Hall Heating	20		20	20	
Information Commissioner's Office	40		40	40	
<b>Total</b>	<b><u>4912</u></b>	<b><u>236</u></b>	<b><u>4676</u></b>	<b><u>4912</u></b>	<b><u>4</u></b>
Total Facilities and Administration Expenditure	7457	260	7197	7461	
<b><u>Income - Expenditure</u></b>	<b><u>6309</u></b>			<b><u>6309</u></b>	