

# PRISTON PARISH COUNCIL

Laira  
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4/3/2021

Dear Councillor

You are summoned to attend an Ordinary Meeting of Priston Parish Council on Monday 15<sup>th</sup> March 2021 at 7 pm on Zoom.

Join Zoom Meeting

<https://zoom.us/j/99944001141>

Meeting ID: 999 4400 1141

Jocelyn Nichols  
Clerk

Matters raised by parish residents.

## **A G E N D A**

1. Apologies
2. To agree minutes of last meeting
3. Matters arising not covered elsewhere.
4. Chair's Report: To discuss Annual Parish Meeting
5. Clerk's Report
  - i. To present financial report for financial year 1 April 2020 to 31 March 2021
  - ii. To report on correspondence and external meetings and agree attendance at future meetings
6. Roads and Highways
7. Planning
8. To report on footpaths
9. Climate Emergency
10. Any other business
11. Date of next Meeting - Monday 10 May 2021 on Zoom.

**Priston Parish Council Financial Report 1 March 2021 for 2020/2021 Financial Year**

**Period 4 January 2021 to 1 March 2021**

INCOME	£	EXPENDITURE	£
<b>Cash at Bank on 3 January</b>		<b>Income and cash carried forward</b>	<b>7,899.66</b>
Current Account	7,899.66	See p 2 for itemised expenses	
Cash	0.00		
Total Income for Period		Total	995.59
<b><u>Total current income and cash</u></b>	<b><u>7,899.66</u></b>	<b><u>Balance on 1 March</u></b>	<b><u>6,904.07</u></b>
<b><u>Forecast for remainder of financial year to March 2021</u></b>			
<b>Expected Income</b>	588.25	<b>Expected Expenditure to 31 March 2021</b>	2693.00
as per budget to 31 March 2021			
<b>TOTAL INCOME</b>	<b>8,487.91</b>	<b>Expected Balance at 31 March 2021</b>	<b><u>4,799.32</u></b>

**Payments 2020-21****Period 4 January 2021 to 1 March 2021**

<b>Date</b>	<b>Payee</b>	<b>Transaction</b>	<b>Description</b>	<b>Gross Amount</b>	<b>VAT</b>	<b>Category</b>
18-Jan-21	Trussell Trust	Elec	Food bank donation	25.00		Administration
19-Jan-21	Vicky Pai	Elec	Santa Prizes	35.00		Administration
19-Jan-21	John Wilkinson	Elec	Defibrillator set up	299.59	262.59	Service
01-Feb-21	Jocelyn Nichols	Elec	Pay for January	244.80		Staff Costs
01-Feb-21	HMRC	Elec	PAYE	61.20		Staff Costs
04-Feb-21	Green Thumb	Elec	Grass Treatment	24.00	4.00	Service
26-Feb-21	Jocelyn Nichols	Elec	Pay for February	244.80		Staff Costs
26-Feb-21	HMRC	Elec	PAYE	61.20		Staff Costs
<b><u>Total</u></b>				<b>£</b>	<b><u>995.59</u></b>	

**Income**

## Priston Parish Council

### Income and Expenditure against Budget 2020-21

Item	<u>Actual to 3</u>			<u>Forecast to 31 March</u>	<u>VAT</u> Column1
	<u>Budget</u>	<u>January</u>	<u>Expected</u>		
End of Year Cash c/f	4335			4335	
<b><u>Income</u></b>					
Precept	6700	6700		6700	
Wilmington Defibrillator Income		1350		1350	
VAT Re-Imbursement			588	588	
Community Levy payment		906.38		906	
<b>Total</b>	<b><u>11035</u></b>	<b><u>8956</u></b>	<b><u>588</u></b>	<b><u>13880</u></b>	
<b><u>Expenditure</u></b>					
<b><u>Village Facilities</u></b>					
The Link	50		50	50	
Green Thumb	75	109		109	18
Christmas Presents and Donation	60	60		60	
Water Supply/ Fountain & Trough	600	39	110	149	
Defibrillator Training	350		350	350	
Defibrillator Installation and Running Costs	240	374		374	275
Wilmington Defibrillator purchase		1434	155	1589	239
Gritter	1100		1100	1100	
Rock Salt and Gritting	200		200	200	
Website	500	48	102	150	8
Midsomer Norton Dial a Ride	40	40		40	
Cam Valley Wildlife	5	5		5	
CPRE	36	36		36	
Accountancy Fees	50		50	50	
Triangle	200	240		240	
Ditch Clearing	150		150	150	
Bench repairs		50		50	
Finger Posts	200		0	0	
<b>Total</b>	<b><u>3856</u></b>	<b><u>2435</u></b>	<b><u>2267</u></b>	<b><u>4702</u></b>	
<b><u>Administration</u></b>					
Clerk's Salary	3700	3366	306	3672	
Payroll administration		359		407	48
Stationary/Print/Travel	50			0	
ALCA	34	54		54	Likely to be £65.61 2021/22
Clerk's Broadband	120		120	120	
Training	100			0	
Insurance	350	349		349	
Internal Auditors	50	50		50	
Village Hall Rental	500			0	
Hall Heating	20			0	
Information Commissioner's Office	40	35		35	
<b>Total</b>	<b><u>4964</u></b>	<b><u>4213</u></b>	<b><u>426</u></b>	<b><u>4687</u></b>	<b><u>588</u></b>
Total Facilities and Administration Expenditure	8820	6647	2693	9389	
<b><u>Income - Expenditure</u></b>	<b><u>2215</u></b>			<b><u>4491</u></b>	
VAT Re-Imbursement				<b><u>588</u></b>	
<b>Balance</b>				<b><u>4799</u></b>	