

# Accounting statements 2024-25

By completing this box, the figures will pull through to the relevant tabs of the workbook to assist you in reporting on the significant variances

|   | Year ending     |                 | Variance £ | Variance % | Notes and guidance  | Explanation required                   |
|---|-----------------|-----------------|------------|------------|---|--|
|   | 31-Mar-24       | 31-Mar-25       |            |            | Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.   |  |
| 1. Balances brought forward                                 | 10,426.00       | 8,123.00        |            |            | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year   |  |
| 2. (+) Precept or Rates and Levies                          | 7,457.00        | 7,829.00        | 372        | 5%         | Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.   | No explanation required                |
| 3. (+) Total other receipts                                 | 587.00          | 112.00          | -475       | -81%       | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.   | Please explain within the relevant tab |
| 4. (-) Staff costs  | 5,560.00        | 6,845.00        | 1285       | 23%        | Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments. | Please explain within the relevant tab |
| 5. (-) Loan interest/capital repayments                     |                 |                 | 0          | 0%         | Total expenditure of payments of capital and interest made during the year on the authority's borrowings (if any).  | Enter figures                          |
| 6. (-) All other payments                                   | 4,786.00        | 2,451.00        | -2335      | -49%       | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).  | Please explain within the relevant tab |
| 7. (=) Balances carried forward                             | 8,124.00        | 6,768.00        |            |            | Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).   | Please explain in the Reserves tab     |
|   | Bal c/f checker | Bal c/f checker |            |            |   |  |
| 8. Total value of cash and short term investments           |                 |                 |            |            | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - <b>to agree with bank reconciliation.</b>  |  |
| 9. Total fixed assets plus long term investments and assets |                 |                 | 0          | 0%         | The value of all the property the authority owns - it is made up of all its fixed assets and long term investments as at 31 March.  | Enter figures                          |
| 10. Total borrowings  |                 |                 | 0          | 0%         | The outstanding capital balances as at 31 March of all loans from third parties (including PWLB).   | Enter figures                          |

Precept or rates and levies

|         |      |            |      |
|---------|------|------------|------|
| 2023/24 | 7457 | 2024/25    | 7829 |
|         |      | Difference | 372  |
|         |      | % Change   | 5%   |

No explanation required

Use the table below to breakdown your explanation

| 2023/24 | £ | 2024/25 | £ | Difference | Explanation (Ensure each explanation is quantified) |
|---------|---|---------|---|------------|---|
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
| Total   | 0 | 0       | 0 | 0          |   |

Enter more lines as appropriate

**Other receipts**

2023/24      587    2024/25      112

Difference      -475  
% Change      -81%

yes explain

Use the table below to breakdown your explanation  
*(consider any fixed assets that have been sold and ensure reflected in explanation in box 9 fixed assets)*  
*Please ensure you complete the value for both years, please do not provide the movement only.*

| 2023/24 | £   | 2024/25 | £ | Difference | Explanation (Ensure each explanation is quantified)                         |
|---------|-----|---------|---|------------|---|
| 115     |     |         |   | -115       | Portaloo delivery charge paid by Cricket Club                               |
| 472     |     | 112     |   | -360       | Larger VAT claim in 23/24 because of purchase of Portaloo for Cricket Field |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
|         |     |         |   | 0          |   |
| Total   | 587 | 112     |   | -475       |   |

Enter more lines as appropriate

**Staff costs**

|         |      |             |      |
|---------|------|-------------|------|
| 2023/24 | 5560 | 2024/25     | 6845 |
|         |      | Difference  | 1285 |
|         |      | % Change    | 23%  |
|         |      | Yes explain |      |

Use the table below to breakdown your explanation  
*Identify and quantify, changes in head count, pay awards, change in hours, please provide a value*

| 2023/24 | £    | 2024/25 | £ | Difference | Explanation (Ensure each explanation is quantified)            |
|---------|------|---------|---|------------|--|
| 5560    |      | 6845    |   | 1285       | Clerk underpaid in 23/24, now on NALC scale for 8 hours a week |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
|         |      |         |   | 0          |  |
| Total   | 5560 | 6845    |   | 1285       |  |

Enter more lines as appropriate

**Loan interest & capital repayments**

2023/24

0

2024/25

0

Difference

0

% Change

0%

No explanation required

Use the table below to breakdown your explanation

| 2023/24 | £ | 2024/25 | £ | Difference | Explanation (Ensure each explanation is quantified) |
|---------|---|---------|---|------------|---|
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
| Total   | 0 | 0       | 0 | 0          |   |

Enter more lines as appropriate

All other payments

|         |      |            |       |
|---------|------|------------|-------|
| 2023/24 | 4786 | 2024/25    | 2451  |
|         |      | Difference | -2335 |
|         |      | % Change   | -49%  |

yes explain

Use the table below to breakdown your explanation  
(consider any fixed assets that have been purchased and reflect in explanation in box 9 fixed assets)  
Please ensure you complete the value for both years, please do not provide the movement only.

| 2023/24 | £    | 2024/25 | £ | Difference | Explanation (Ensure each explanation is quantified)    | Is this purchase an asset and reflected in Box 9 |
|---------|------|---------|---|------------|--|--|
| 4786    |      | 2451    |   | -2335      | Flower festival given £125 in 23/24, not run in 24/25, |  |
|         |      |         |   | 0          | Portaloo bought from CIL money in 23/24 for £1,788     |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
|         |      |         |   | 0          |  |  |
| Total   | 4786 | 2451    |   | -2335      |  |  |

Enter more lines as appropriate

Reserves

Box 7      6768      Precept      7829

|                                      | £ | £ | £ |
|--------------------------------------|---|---|---|
| Earmarked reserves:                  |   |   |   |
| Reserve 1                            |   |   |   |
| Reserve 2                            |   |   |   |
| Reserve 3                            |   |   |   |
| Reserve 4                            |   |   |   |
| Reserve 5                            |   |   |   |
| Reserve 6                            |   |   |   |
| Reserve 7                            |   |   |   |
|                                      |   |   | 0 |
| General reserve                      |   |   |   |
|                                      |   |   | 0 |
| Total reserves (must agree to Box 7) |   |   | 0 |

Total fixed assets inc. long term investments

|         |   |         |   |
|---------|---|---------|---|
| 2023/24 | 0 | 2024/25 | 0 |
|---------|---|---------|---|

Difference 0

|            |    |
|------------|----|
| Difference | 0  |
| % Change   | 0% |

No explanation required - unless there is a capital payment or receipt in excess of 15% of fixed assets

Use the table below to breakdown your explanation

(include any new additions or sold assets which should be reflected in other receipts or other payments)

**Fixed assets**

|       | 2023/24 | £ | 2024/25 | £ | Difference | Explanation (Ensure each explanation is quantified) | Is this asset movement reflected in Box 3 or Box 6 | If No please explain why |
|-------|---------|---|---------|---|------------|---|--|--------------------------|
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
|       |         |   |         |   | 0          |   |  |                          |
| Total | 0       |   | 0       |   | 0          |   |  |                          |

*Enter more lines as appropriate*

### Long Term investments

Please provide value of investments held at each year end

|         |   |         |   |
|---------|---|---------|---|
| 2023/24 | 0 | 2024/25 | 0 |
|---------|---|---------|---|

|              | 2023/24 | £ | 2024/25 | £ | Difference | Explanation (Ensure each explanation is quantified) | Is this asset movement reflected in Box 3 or Box 6 | If No please explain why |
|--------------|---------|---|---------|---|------------|---|--|--------------------------|
|              |         |   |         |   | 0          |   |  |                          |
|              |         |   |         |   | 0          |   |  |                          |
|              |         |   |         |   | 0          |   |  |                          |
|              |         |   |         |   | 0          |   |  |                          |
| <b>Total</b> |         | 0 |         | 0 | 0          |   |  |                          |

**Total borrowings**

2023/24

0

2024/25

0

Difference

0

0%

No explanation required

Use the table below to breakdown your explanation  
*Please provide 3rd party confirmation if a non PWLB loan*

| 2023/24 | £ | 2024/25 | £ | Difference | Explanation (Ensure each explanation is quantified) |
|---------|---|---------|---|------------|---|
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
|         |   |         |   | 0          |   |
| Total   | 0 | 0       |   | 0          |   |

Enter more lines as appropriate