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Robin Anderson
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4 April 2022

Dear Robin

I am writing on behalf of the Parish Council to thank you for your many years of auditing our financial accounts, and to engage you for the financial year 1 April 2022 to 31 March 2023.

The Council requires that you follow the guidance provided by the Joint Panel on Accountability and Governance in conducting an independent audit of all the transactions carried out by the Council's Responsible Officer, who will provide access to all financial records. Following this please complete page 4 of the Annual Governance and Accountability Return 2022/23 Part 2.

As a token of our gratitude for this service, a small remuneration of £50 is claimable on completion.

Thank you again,

Yours sincerely,



Doug Pattison

Chairman, Priston Parish Council